

EDCJCC Community Chanukah Holiday Market

About: The EDCJCC's Community Chanukah Holiday Market is one of the largest Chanukah holiday markets in the city! We offer the DMV's Jewish community the opportunity to shop handmade goods from independent artists and food vendors in preparation for the holiday season. It's Etsy IRL!

The Holiday Market is open to attendees of all ages, and we typically have over 350 people attend. All vendors who are chosen to participate will have their website/social media handles featured in newsletters across the EDCJCC, reaching over 40,000 subscribers.

Vendor selection: We want to curate the best possible experience for both our vendors and our shoppers, which includes making sure our vendor booths are diverse and range in type of item and price range. The first step is to fill out our Vendor Interest Form. If selected to participate in the market, we will send you a link to pay your \$45 vendor fee.

Date: Tuesday, December 2, 7:00 – 9:00 PM

Location: Edlavitch DC Jewish Community Center – 1529 16th St NW, Washington DC 20036

Venue: We will have two large rooms for vendors. We will also have hot beverages for sale and a few DIY classes to draw people to the market.

Parking: There will be reserved parking spots to load in your items in front of the building. After load-in you will be able to park your car on the street or in a public garage. More parking and load-in information will be sent closer to the date of the event.

Security: The EDCJCC reserves the right to check all bags, backpacks, and personal belongings entering the building as part of our security protocols. Please respect our security staff and follow their directions.

Chanukah Holiday Market Vendor Policies:

- **Requirements for booths:** Booths should consist of at least 50% hand-crafted items or food. As this is one of the only Chanukah markets in the city, we encourage hand crafted items related to themes of Chanukah, Judaica, and Jewish traditions, but this is not required. While it is fine to have some Christmas or other religions' holiday material, we ask that this is kept to a minimum. We reserve the right to not accept booth applications that do not fit our holiday market theme and will be in touch if this is the case.
- **Food vendors:** We will only accept food items that are made and packaged professionally where food safety guidelines are followed. All food must also be kosher-friendly – items may not contain shellfish or pork. Any food containing meat of any kind must be kosher.
- **Booth requirements:** We will be providing one 6x2 ft table and 2 chairs per vendor. Unfortunately, because space is extremely limited, we are not able to provide any additional space. Please provide your own props, signs, electrical power strips, electrical cords, payment systems, set up, and take down. We are not able to honor requests for specific spaces inside the EDCJCC. Booth placement will be configured based on electrical needs and to ensure diversity of product.

- **Set-up and take-down:** We require that vendors commit to the full two hours of our holiday market from 7:00 – 9:00 PM. We will have two load-in times for vendors – one at 4:30 PM and one at 5:30 PM. It is critical that you follow your prescribed load-in time to ensure that everyone is able to pull up straight to the building to unload. Double-parking is prohibited. Please check in when you arrive to receive your table assignment. Tear-down will start at 9:00 PM, no exceptions. We do not allow early pack-up as it affects all the other vendors - patrons think the event is over if they see vendors packing up their things.
- **Vendor fees:** Accepted vendors pay a nonrefundable \$45 vendor fee. If the vendor fee is a hardship, please reach out to Sonya Weisburd at sweisburd@edcjcc.org.